



23-1111 Davis Drive, Suite 231  
Newmarket, ON L3Y 9E5  
t: 289-806-3642  
www.abgengineering.ca

**Position: Project Associate**  
**Company: ABG Engineering Inc**  
**Location: Vaughan, ON**

ABG Engineering Inc. is a building envelope engineering firm with focus on the repair and rehabilitation of existing buildings and parking garages. ABG Engineering Inc. is rapidly growing and is seeking a full-time Project Associate to join our team. The candidate will work closely with the firm's principal senior engineer on a variety of building restoration and building science projects, both on existing buildings and new construction. The ideal candidate is a dynamic hardworking individual with entrepreneurial spirit, that enjoys working with others in a consulting engineering and construction site working environment. Preferred skills, qualifications and job duties:

**What you're good at:**

- Excellent communication skills including verbal, written and presentation skills
- Taking initiative, ability to solve problems and identify opportunities
- Ability to meet project deadlines and manage multiple priorities
- Detailed oriented with a strong work ethic
- Resourceful with both critical/analytical thinking skills
- A motivated self-starter with ability to work independently and with project teams
- Thrives working to solve problems in a fast-paced working environment
- Ability to think on your feet and to interact with a diverse client/stakeholder base
- Computer Whiz

**Job Duties:**

- Perform site visits and surveys to evaluate contractor performance to ensure project deliverables and quality standards are achieved
- Prepare technical reports, building repair drawings details and specifications for residential, commercial and industrial buildings
- Perform CAD drafting support project delivery and firms technical standards
- Provide engineering expertise for the repair and rehabilitation of structures such as parking garages, balconies and building envelopes
- Assist the senior engineer in conducting condition assessments, engineering design and technical research
- Prepare design documents including tender package, issued for permit package and issued for construction package.



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- Draft bid analysis and assist the senior engineer with bid process
- Perform contract administration including contractor invoice payment certification, monitor project schedule and budget.
- Participate in team meetings, prepare meeting minutes and liaise with all project stakeholders while ensuring the projects will be delivered on time and on budget

### **Qualifications:**

- Civil Engineering Degree or Architectural Science/Building Science or equivalent.
- Previous experience including 1-3 years' consulting or construction project management experience or Co-Op experience.
- Previous knowledge of Ontario Building Code and/or CCDC Contract Knowledge
- Preferred software: AutoCAD, BlueBeam Revu, Microsoft Office
- Must have a valid G drivers license and personal vehicle for travel in the GTA to client sites

### **Working conditions:**

- Working at heights. Ability to climb ladders and scaffolds and access swing stages.
- Ability to lift up to 20 lbs comfortably.
- The position will entail work a **hybrid work arrangement** from company office, home office and job sites.

Salary, wellness and benefits packaged commensurate with experience. Interested candidates can send a resume to [info@abgengineering.ca](mailto:info@abgengineering.ca).

We will be following up with only those candidates who are of interest to the firm. ABG Engineering Inc. is an equal opportunity employer <https://www.abgengineering.ca>